

Agenda

Executive Committee – Supervisory Board – Skype Meeting

April 15th 2020

16:00 until 17:00 CET/UTC

Participants EC:

Hans Mayer – President (HM)

Harald Strehling – Secretary (HS)

Soren Rasmussen – Treasurer (SR)

Participants SB:

Marc Arendt – MRO/Airline (MA) participated per Telephone

Carlos Unger – OAM/OEM (CU)

Gary Merten – Type Training (GM)

Edwin de Vries – Basic Training (EdV) participated per Skype but without microphone

Operational Topics

1. EAMTC community
 - a. Status – please refer to the attached “EC-MoM-200331” Item 1

HM briefed SB on the actions of the EC

2. Administration – Ricardo
 - a. Status – please refer to the attached “EC-MoM-200331” Item 2

HM explained that the unannounced increase of hourly charges by Ricardo for 2020 caused some discussions and a temporary withholding of payments. Ricardo produced a contract signed by Ian allowing an annual increase of charges according to Dutch law which previously unknown to EC. A feedback from EdV confirmed that the charges are in line, respectively quite moderate for accountants in the Netherlands. HS confirmed that the charges are also corresponding with the published rates on Ricardos company’s website.

- SB members stipulated that future increases need to be announced in advance for approval. SR mentioned that in any case Ricardos charges will have to stay within Budget.

3. GA

a. 72nd Bodø – Spring 2020

i. Follow up in progress – any feedbacks from SB?

HM explained that there is still an ongoing dispute between host Wideroe and the hotel regarding cancellation charges without noticeable progress.

HS received a mail from the hotel that they are now officially closed due to Corona and will refund the room charges. This mail was forwarded to the hosts to use it for the claims against them.

ii. Next steps

EC is going to post the usual reports presented during a GA (EC members, WG results) HS has contacted Bram for an EASA update and to answer questions from the members but has not received confirmation. CU got his direct contact and will ask Bram to reply.

b. 73rd Limerick – autumn 2020

i. Status de-briefing after the meeting with host on Wednesday 15th

Hosts informed EC that due the budgetary restraints a GA in October can not be hosted should present travel restrictions be lifted. However, they are still interested in hosting the GA in 2021.

ii. Next steps

Further arrangements as well as timing (spring or autumn) for the GA 2021 will be reviewed later in the year (August/ September)

iii. If cancellation not avoidable

- Alternate activities?

HM suggested to have a virtual GA in form of several webinar sessions throughout one or two days.

GM mentioned the importance of emphasizing on it being a “scaled down version” in order not be seen as an alternative for future GA’s.

SB has been asked to make suggestions on the proceedings as well as topics and presentations for the V-GA.

GM mentioned he will try to get CAE to provide their Webex platform

- c. 74th Vilnius – Spring 2021
 - i. Still interested – “... if we survive...”

Based on the decision with Limerick it will be decided if Vilnius (if still available or Limerick will the location for the spring meeting

4. Finance

- a. Finalizing 2019 - Financial report will be prepared by Ricardo and presented by SR

SR presented a summary of the financial report and asked the SB members scrutinize the figures and address any questions to him and Ricardo with EC in cc. The increase actual of EC days and travel expenses vs Budget were explained that EASA/ICAO as well as WG activities of the EC members were booked as EC days and not for the respective activities i.e. Working Groups

- i. **To Do: SB to do to the scrutinizing and confirmation.**

- b. Financial status – please refer to the attached “EC-MoM-200331” Item 5.b

5. EASA

- a. Rulemaking

- i. Status – please refer to the attached “EC-MoM-200331” Item 7

HS briefed the SB on the ongoing activities with emphasisi on the implementation of RMT.0281 New Teaching Methods and Technologies as well as on the recently published AMC

- b. EASA Data Collection – “Financial Size of Aviation Market”

MA commented that when contacted by ALG for the survey he mentioned that their approach was not correct but interviewer was not prepared to make any changes.

- i. Focusing on Aviation Training and Maintenance Costs
 - ii. WebEx meeting April 2nd, 2020 with EASA – HS and HM participation

- iii. The answering template for the EASA study has been commented by HS and HM and send out to selected members for additional feedback
 - iv. EAMTC Feedback deadline is April 20th to HS to consolidate
 - v. EASA study deadline is April 24th 2020
6. EAMTC Instructor Seminar
- a. Status – please refer to the attached “EC-MoM-200331” Item 8

HS had further talks with the host Aero Bildung and left the option for postponement towards year end if feasible at all.

Strategical Topics

1. EC-Re-Election Organization
- a. Following our charter all four EC member finish their term in October 2021
 - b. In order to avoid a possible change of all 3 EC members at the same time in the future and the resulting organizational and administrative difficulties as experienced previously a staggering of the EC member re-election dates is recommended
 - c. EC planned to inform officially during the 72nd GA in Bodo, April 2020, about the coming re-election schedule to give possible candidates time to step forward.
 - d. All present EC member would run also run for another term
 - e. The proposed schedule is as follows:
 - i. President 73rd GA – October 2020
 - ii. Secretary 74th GA – April 2021
 - iii. Treasurer 75th GA – October 2021
 - f. Situation now:
 - i. Bodo GA has been canceled – GA information difficult...
 - ii. **To Do: Decision need on how to continue**

SB agreed to the proposal and stipulated the following: present EC members must not run for other EC positions. The election schedule as well positions must be announced on the website to allow potential candidates to step forward. In addition, all main members (voting members) must receive individual mails and are asked to acknowledge receipt. Maximum 2 follow up mails if no response.

2. **EC Strategy development – EC input as discussion base for next SB meeting**

- a. As per the feedback from 70th GA the EC had a brainstorming session on future strategies and activities.
- b. **The aim was to**
 - i. Look find improvements for the existing cost structure for future meetings and activities
 - ii. Find possible sponsors and to sharpen the image of our foundation.
- c. Topics to be discussed with the SB so far:

- **Sponsoring:**

Possible elements valid for sponsoring by the industry:

- Guideline / program / for execution of a competency based basic training program.
- Guideline about Aircraft Documentation
 - Clear use of...
 - Reduction of maintenance errors
 - Increase efficiency of work/performance
- Provision of sales booths in connection with GA to advertise books, courses, new training devices etc.
- EU funding for participation in educational programs (Erasmus, ...)

- **Future GA meetings with > 150 participants:**

- **Problem:**

With increasing number of participants >150 at GA it is difficult to find hosts who are willing / capable of paying for conference room, coffee breaks, lunches, transport to social event, etc.

By paying the participation fee of € 150 to host for each participant a member sending 4 people twice a year ($150 \times 8 = 1.200$) costs EAMTC almost as much as membership fee charged (1750). In addition, EAMTC pays for invitees and NAA's also the participation fee.

- Costs for host organization increase
- Costs for EAMTC increase
- Avoid raise of Membership fee
- Be fair regarding small/big member organisations
- Being able to invite guests and NAA's without fee

- **Proposal:**

- Introduce max. 1 participant free per member to GA
- Allow host to send more participants but compensate only 1
- Introduce a participation fee for > 1 member of € ?
- EASA / NAA's / guests invited by EC – no charge.

- Reduce EAMTC participation fee cost due to ...1. and ...2. to max €
?
- Effect:
 - + Reduce EAMTC cost
 - + Reduce Host cost
 - + Get more hosts to come forward
 - - A bit higher costs for participating members
- **Sharpen EAMTC image**
 - more colourful GA's
 - more commercial (presentations,)
 - Go public and advertise support by members
 - e.g. Zimex as EC host
 - e.g. LTT as EC host
 - More articles in industry publications

3. How do we restart when business comes back?

- SB ideas and suggestions

EC and SB members agreed to have the next Skype meeting on May 14th 2020.

HM to send out the invitations.

MoM's recorded by the Secretary.