

# Minutes of Meeting

Executive Committee – Supervisory Board – MS Teams Meeting

August 10<sup>th</sup> , 2020

16:00 until 17:00 CET/UTC+1

## Participants EC:

Hans Mayer – President (HM)  
Harald Strehling – Secretary (HS)  
Soren Rasmussen – Treasurer (SR)

## Participants SB:

Marc Arendt – MRO/Airline (MA)  
Carlos Unger – OAM/OEM (CU)  
Gary Merten – Type Training (GM)  
Edwin de Vries – Basic Training (EdV)

## Agenda

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## Preparation of the 73<sup>rd</sup> GA in autumn

### Organization

HM presented the draft Agenda as prepared by HS and suggested that, considering the different time zones our members live in, The GA should commence at 12:00 CET and finish at 15:00 CET on both days.

SB members discussed the time options and concluded that the suggested timing might be inconvenient for Australasia countries as well as western parts of the Americas, but found no better options feasible.

The listed topics as well as time allocations on the Agenda were supported by the SB members.

HM also reported talking to Bram regarding his availability for EASA updates in view of the reduced working hours with EASA as well as his retirement in 2021. Bram mentioned that a replacement from EASA need to be requested by the president officially, he might be interested to participate in our future GA's unofficially.

As part of the agenda the intended Instructor Seminar (IS) 2021 was discussed. To engage the GA a questionnaire with possible topics will be presented. The favourites will be included in the agenda of the IS.

The Budget 2021 will be presented in advance to be voted on.

Altogether there will be 12 agenda items

Interactive working groups:

GM cautioned that because of the ongoing changes in CAE he might need a back up for his WG presentation. He suggested to present the Distance Learning do's and don'ts as well as best practices from his experience and wants to invite participants to share their experiences and ideas.

HS remarked that the option of practical training via distance learning should be presented as well.

MA - suggested that the mistakes should be shared as well.

SR - when asked about the ICAO CBT, stated that no progress has been made due to the Corona situation and that distance learning was not enough included in the previous meetings. He will push for the distance learning also for practical training.

SR also reported that SAS presently is running a test in a differences course. Training videos work fine for experienced staff with enough hands-on experience but might be not enough for the inexperienced.

GM and MA agree that it will be beneficial to share the lessons learned but to keep in mind:

- Not to have too many speculations about what can be done, i.e. only for experienced staff, only for differences
- While airlines may have difference courses the business and general aviation faces the problem of fleet availability so we should not set a precedence with airline mentality.

CU – we should not have too much in the WG, but as much as possible.

HM – LUX authority applied rules for pilots to maintenance training

- Make a short presentation on that use from the pilots
- NAA's adopting rules from others and increasing burden on 147's (i.e. Swiss instructor requirements)
- But discussion should not lead to authority bashing as they are participating as well

SR – example of difference training should only be used for brainstorming. Should keep the GA discussion short and clear and move on.

GM – an opportunity to move in small steps. If we have too much of an output NAA's might jump on it – lets be careful. It might be an opportunity to present text for future AMC / GM material.

HM – we need:

- clear slots for the sessions
- interactive discussions
- present technologies and methods for distance learning
- test run on September 9<sup>th</sup> from the infoWERK facilities
- to find facilitators to run the WS

CU – do we have a model?

- should be max 20 per group
- should get a question paper
- need a model for the presentation slides

GM – suggested to produce a presentation in form of table (Do's / don'ts / best practices...) and ask group to agree / disagree.

WG has to be set for the maximum participants and prepare for minimum.

HM – need to find the right facilitators to do a test run.

MA – can not volunteer any staff members at the moment due to move of HO and SIMs being in a stressful situation

GM – can not commit as facilitator due to reorganisation and not knowing how much time will be available

HM contacted Franz Graser (Austro control) SR to contact Philippe Beaulieu (Airbus) to join EC during Innsbruck meeting 7<sup>th</sup> till 11<sup>th</sup> of September for a brainstorming session where the industry is heading.

HS – mentions suggested SW set up by infoWERK with use of a youtube channel for the mainstream and individual logins for the interactive sessions. Interactive sessions can be recorded and replayed.

HM – prefers to use Webex as main SW as youtube is open for all.

GM – proper video channels are important for participation

HM – during EASA conferences Webex worked fine for sharing presentations

GM – we'll need to cater for the audience not familiar with video conferencing tools

HM – one should be able to go online 20' before the meeting to practice

MA – should do a dry run to test beforehand. One time without it was a failure

CU – presenter should be seen to give better understanding what is meant.

GM – nonverbal is a must and must be rehearsed

HM – it will take EC to sit together and assist as operators

GM – needs a moderator to facilitate the flow

CU – requests Edwin to help with the rulemaking presentation and asks GM for a template or format what should be in discussion

HM – for all to suggest

MA – ask questions to audience “What have you been doing?”

CU – use GM's concept showing some ideas and get their ideas.

To do:

HM – asks GM and CU to provide their inputs till August 24<sup>th</sup> to prepare the test run for the EC meeting on Sep 9<sup>th</sup>

SR – remarks with COVID 19 on the rise Denmark might impose restrictions on travel. He has also get permission from company to travel.

Next meeting

All – agree and on next SB/EC meeting and SW test run to be held on **September 9<sup>th</sup>**



At 17:30 hrs the meeting was closed by the president